



OUR LADY OF THE SACRED HEART SCHOOL
0.13 –PRINCIPAL’S PROFESSIONAL EXPENSES POLICY

A budget for professional expenses and for professional development will be established annually in accordance with the principal’s professional development plan contained in their performance agreement and be included in the budget.

Spending within budget is with the approval of the board.

Any overseas trips for professional development must be approved by the board of trustees at least one term in advance of the event.

Professional development expenses may include but are not confined to:

- continuing education;
- books and periodicals;
- mentoring; and
- attendance at professional conferences.

Review schedule: Triennially

CHAIRPERSON

Adopted as Policy 1 July 2015

SECRETARY